

# United Tribes Technical College

## Diversity Committee Meeting

### Meeting Minutes

#### October 25, 2018 meeting

Members present: Melvin Miner, Berlin West, Laurie Thompson, Erica Good Bear and Nashay Bercier

1. Call to Order, Melvin called meeting to order
2. Prayer, Berlin
3. Approval of minutes for the September 27, 2018 meeting. Motion: Berlin, seconded by Laurie; motion carried.
4. Approval of Agenda, Motion: Berlin, seconded by Nashay; motion carried.
5. Old business:
  - a. Bylaws- Melvin reviewed and read through.
  - b. Article 6-Subcommittees
6. Elect officers
  - a. Nomination can be given to someone who is not present
    - a. Administration- Melvin Miner and Nashay Bercier
    - b. TJES- Monique Gladue
    - c. Campus Services- Berlin West
    - d. Students- Talana Hall and Erica Good Bear
    - e. Academic Affairs- Kay Rodgers and Laurie Thompson
  - b. Nashay nominated Melvin Miner as Chairperson, Berlin west 2nd; Melvin accepted nomination.
  - c. Melvin nominated Laurie Thompson as Vice Chair; Laurie accepted nomination
  - d. Berlin West nominated Nashay Bercier as Secretary; Nashay accepted nomination
7. New Business - Sub-committee tree/list- the Diversity Committee is in charge of sub-committees
  - a. Need to be more involved and following up on progress of by-laws and committee members
  - b. Some do not actually have a committee and we recommended getting committee members participation.
  - c. They should be reporting to us, but there has been no reports submitted to us.
  - d. When they are reporting, should they be recording their report
  - e. Dis-banned athletics committee- no longer needed.
    - a. Melvin will formally notify them.
  - f. Basketball and Thunderbird run will not need to report. They will run as a program.
  - g. Melvin will send a template for minutes to all of the committees
  - h. Quarterly meeting with one or two committees, we can call in all seven to discuss our intentions of meetings and reviewing each committees. Set up meeting for next month/meeting.
  - i. Golf and Fundraising- help them get by-laws and a committee-give them a month to establish. Attend two meetings in a row
    - a. Template of minutes needed

- j. Questionnaire needs to be discussed and answered within each sub-committee. Melvin will get questions to all sub-committees on next meeting and follow up (2<sup>nd</sup> month).
    - a. Melvin will send us questionnaire to approve or add
      - 1. Is there new members?
  - k. Diversity Training-TJES had a speaker to present diversity. Berlin will check into with Barb.
    - a. What do we do if they aren't being diverse?
    - b. Getting someone in for the next in-service or a general speaker for all UTTC
  - l. Monthly report from sub-committees to us but let's do minutes
8. Appointing- be sure there is male and female, difference backgrounds, etc.
9. Meetings
- a. Melvin recommend to stay in Building 61, noon-1:00 p.m.
  - b. Send out email on time of meetings
  - c. Next meeting November 29<sup>th</sup> 12:00 (noon) – 1:00 p.m. at building 61
10. Adjoun- Nashay motion, Berlin 2<sup>nd</sup>, Motion Carried